

**Brookside Service
Opportunity**

**Brookside Initiative
Volunteer Job Description**

Ministry: Neighborhood Christian Legal Clinic

Job title: Volunteer Attorney

Description of volunteer activity:

Neighborhood Christian Legal Clinic provides free civil legal services to low-income clients. We mainly focus in the areas of housing, immigration, family law, bankruptcy, and tax. We conduct a weekly walk-in intake at Shepherd Community Center, which allows us to serve residents in the Brookside neighborhood. We are looking for volunteer attorneys who are willing to take pro bono case referrals in most civil legal practice area.

NCLC serves clients from around Indianapolis and the surrounding communities. If the volunteer attorney would like to specifically serve a resident of the Brookside neighborhood, then NCLC can ensure the referral is from the Shepherd Community Center intake.

Qualifications required:

Licensed attorney in good standing with the Indiana Bar

Number of volunteers needed:

NCLC is always looking for more volunteer attorneys

Training needed prior to participating:

If the volunteer attorney is interested in taking a pro bono referral which is not within the attorney's regular practice area, then NCLC can usually provide training and/or mentoring to the volunteer attorney.

Frequency of volunteer need:

The NCLC volunteer coordinator will work with the volunteer attorney to assign a case that meets the time requirements for the volunteer attorney. Depending on the type of case, it may require anywhere from one hour of work at one time, to several hours of work over the course of many months.

Time:

See above

Location:

Most referrals are mailed or emailed to the attorney, and the attorney meets with the client wherever is most convenient. The attorney can also use NCLC offices to meet with the client (3333 N. Meridian St., Suite 201).

Contact if you are interested:

Dan Connor at connor@yourchurch.com

Specific questions:

Erin Houglan
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